

ROSA DELAURO, CONNECTICUT, CHAIR

MARCY KAPTUR, OHIO
DAVID E. PRICE, NORTH CAROLINA
LUCILLE ROYBAL-ALLARD, CALIFORNIA
SANFORD D. BISHOP, JR., GEORGIA
BARBARA LEE, CALIFORNIA
BETTY MCCOLLUM, MINNESOTA
TIM RYAN, OHIO
C. A. DUTCH RUPPERSBERGER, MARYLAND
DEBBIE WASSERMAN SCHULTZ, FLORIDA
HENRY CUELLAR, TEXAS
CHELLIE PINGREE, MAINE
MIKE QUIGLEY, ILLINOIS
DEREK KILMER, WASHINGTON
MATT CARTWRIGHT, PENNSYLVANIA
GRACE MENG, NEW YORK
MARK POCAN, WISCONSIN
KATHERINE M. CLARK, MASSACHUSETTS
PETE AGUILAR, CALIFORNIA
LOIS FRANKEL, FLORIDA
CHERI BUSTOS, ILLINOIS
BONNIE WATSON COLEMAN, NEW JERSEY
BRENDA L. LAWRENCE, MICHIGAN
NORMA J. TORRES, CALIFORNIA
CHARLIE CRIST, FLORIDA
ANN KIRKPATRICK, ARIZONA
ED CASE, HAWAII
ADRIANO ESPALLAT, NEW YORK
JOSH HARDER, CALIFORNIA
JENNIFER WEXTON, VIRGINIA
DAVID J. TRONE, MARYLAND
LAUREN UNDERWOOD, ILLINOIS
SUSIE LEE, NEVADA

Congress of the United States
House of Representatives
Committee on Appropriations
Washington, DC 20515-6015

KAY GRANGER, TEXAS
HAROLD ROGERS, KENTUCKY
ROBERT B. ADERHOLT, ALABAMA
MICHAEL K. SIMPSON, IDAHO
JOHN R. CARTER, TEXAS
KEN CALVERT, CALIFORNIA
TOM COLE, OKLAHOMA
MARIO DIAZ-BALART, FLORIDA
STEVE WOMACK, ARKANSAS
JEFF FORTENBERRY, NEBRASKA
CHUCK FLEISCHMANN, TENNESSEE
JAIME HERRERA BEUTLER, WASHINGTON
DAVID P. JOYCE, OHIO
ANDY HARRIS, MARYLAND
MARK E. AMODEI, NEVADA
CHRIS STEWART, UTAH
STEVEN M. PALAZZO, MISSISSIPPI
DAVID G. VALADAO, CALIFORNIA
DAN NEWHOUSE, WASHINGTON
JOHN R. MOOLENAAR, MICHIGAN
JOHN H. RUTHERFORD, FLORIDA
BEN CLINE, VIRGINIA
GUY RESCHENTHALER, PENNSYLVANIA
MIKE GARCIA, CALIFORNIA
ASHLEY HINSON, IOWA
TONY GONZALES, TEXAS

ROBIN JULIANO
CLERK AND STAFF DIRECTOR
(202) 225-2771

March 19, 2021

Dear Colleague:

On March 4th, I released the framework to govern the Member request process for the upcoming appropriations cycle. While that establishes a limited approach to requesting funding community projects in the fiscal year 2022 appropriations bills, it did not envision limiting which projects Member can demonstrate support for. I have listened closely to Members' feedback and instructed the Committee staff to provide [updated guidance](#) to clarify this important point.

To that end, any Member is welcome to sign onto a group letter lending support for a project. However, for Committee purposes, if you do not submit the project to the Member database as one of your 10 Community Project Funding requests, the Committee will not consider that project as an official request. For the project to be considered by the Committee, a Member (either one of the signers or another Member) must submit a formal request in the database where it will count as one of their 10 requests. In addition, in order to ensure the highest ethical standards in the community project funding process, Members should also sign a financial disclosure certification for the project regardless of whether it is officially requested in the database.

Further, this means that if the project is ultimately funded in one of the bills, the name of the Member with the formal request in the database will be included next to the project in the Committee report for transparency. Any Member who does not submit the request as one of their 10 projects will not be listed next to the project in the respective Committee report. Very simply, signing a group letter supporting a project without submitting the project in the database stops short of a formal request, and the [updated Committee guidance](#) on the Appropriations Committee website now reflects this.

The process is intended to be an open, transparent and iterative one. This should be true in how you approach your conversations with communities in the district. And I hope this important clarification serves an example to you of how we can work together in this process to best serve our constituents.

If you have questions concerning the Committee's requirements, please contact Jason Gray with the Full Committee Staff.

Sincerely,

A handwritten signature in black ink that reads "Rosa L. DeLauro". The signature is written in a cursive style with a large initial "R" and "D".

Rosa L. DeLauro
Chair, House Appropriations Committee